

# ST MARY'S CHURCH INGLETON

## ANNUAL REPORT 2022



**To be presented to**  
**The Annual Parochial Church Meeting**  
**on Sunday 21<sup>st</sup> May 2023**

## Welcome

Welcome to this annual report looking back on 2022. Thank you for taking the time to read it. During the year we continued our recovery from the lockdowns of Covid-19, and slowly but surely we began to feel that we were living in a post-Covid world. Life began returning to normality with masks, distancing and remote meetings becoming less prevalent, though it should be noted that Covid has not gone away even now and there are many things which have changed in the light of it.



As ever, I am very grateful to everyone who has given of themselves, their time, resources and energy into helping the church's mission continue. I appreciate all that has been done. Thank you. This is not an easy time for the church, both locally and nationally. In our area I believe our churches have done well overall in building back up again after lockdown, though it has taken its toll, particularly on the way children, young people and families have engaged with church worship.

The Pop Up Pantry has gone from strength to strength thanks to the commitment of a management group of local volunteers. I would like to take this opportunity to thank Kelly once again for her tireless efforts in supplying the shelves, keeping contact with people using the pantry and delivering to them. I believe it is making a real difference in people's lives and also to the reputation and mission of the church more broadly.

The appointment process for Revd Anne Russell's replacement as Team Rector in Bentham took its course through the year and in July we also said goodbye to Revd Denis Tate and Pauline, as they moved to Ilkley for a well-earned retirement from the role of Team Vicar in Burton and Thornton in Lonsdale.

As you read please give thanks to God for all he has done in this parish. Every parish in the Church of England is looking to its future and how to sustain the ministry and mission of the church in these times. With declining national attendance and ageing congregations in some places the future looks difficult. But if we keep our eyes fixed on Jesus, keep loving others in his name and keep on praying God will see us through.

*Revd Nick Trenholme*

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## Worship

### Services in Church

We maintained our weekly worship throughout the year, and reinstated the early communion service, at the slightly later time of 9am and on a fortnightly basis. Our pattern of worship has been two services of Morning Praise on the same day as the 9am communion service, and a service of Holy Communion at 10:30am on other Sundays. Average attendance was 34 adults and 4 children.

We held two baptisms in church. Three funerals were held in church, with another three being conducted at crematoria for this parish by members of the clergy team. There were no weddings in 2022.

2022 will be remembered as a rather Royal year, with HM the Queen's Platinum Jubilee in June and then funeral in September. We marked the Jubilee with a flower festival and a joint outdoor service with Ingleton Methodist Church. There was a great sense of celebration in the village and both went very well. We marked the period of National Mourning with a vigil service on the evening before the funeral. We marked the church's seasons with services for Ash Wednesday, World Day of Prayer, Mothering Sunday, Good Friday, Harvest, All Souls, Remembrance, Advent and Christmas.

### Online Services

We continued to publish online services on our YouTube channel throughout the year. I am very grateful for the support of volunteers from around the Ingleborough Team who have contributed videos of readings, prayers, sermons and interviews. The technical aspects of the work have fallen largely to me, and questions have been asked again about how sustainable this sort of ministry is. I believe that it is important to continue, and in the world of today I am beginning to feel that it should be part of the life of the team for the foreseeable future. With at least 30 views per week this service represents possibly the most significant growth in numbers worshipping since I have been part of the team. Some may be worshipping in person as well, but certainly not all. There has been positive feedback from the community for these, and it can be a doorway to worship in church for some.

*Rev Nick Trenholme*

### Music in Church

We are blessed at St.Mary's to have Dorothy playing the organ for us regularly. On alternate Sundays Andy and Rachel usually play as "the band" with Clare leading the singing. Use of the overhead screen also gives opportunity to learn some new worship songs together. Anyone is welcome to join in with "the band" if they would enjoy singing at the front or bringing their instrument along.

*Rachel Whaley*

## Outreach Ministries

In October we ran a Hope Explored course jointly with Ingleton Methodist Church. This alternated venues between St Mary's and IMC. The course was attended by between 12-16 people each week. In the main they were connected with the church fellowship in one way or another, but I believe it has been helpful in drawing in some people in to the life of the church which is a good thing. Revd Tim Broughton of the Methodist Church and I ran the course.

We also had a presence on the Gala field, with a stall hosting children's games. This was a joint presence with the parish of Thornton in Lonsdale who set up next to us, with a Bric-a-brac stall. The stall was busy all afternoon and was much appreciated. We also hosted the stalls for the village Christmas event. The stalls themselves were run by local businesses and groups who were very glad to be out of the cold December weather! As well as providing them a venue we also offered refreshments on the day and raised some funds through serving these.

### Children's Work

On Sundays we have managed without separate children's ministry since Covid, instead focussing on activities for children who remain in the service, either as part of the worship or as a separate activity for them to engage with on tables at the side. This has been well received by the children themselves, and I believe by the adults too! I do appreciate it comes with a certain amount of noise, which can seem disruptive. But I do commend the vision of church as a worshipping community of all ages. Children and young people need to be worshippers alongside adults and also disciples learning at their own pace.



The big change in 2022 was the launch of craft events in each school holiday. These were open events aimed at families where we welcomed them into church for 2 hours in an afternoon, with craft activities, games, stories, food for the children all offered free of charge. They have grown across the year from about a dozen children coming first to about 25 towards the end of the year. The sense of joy and fun is palpable. Some of the parents that come have also begun helping to organise the event

which has been great. Five events were held across the year with themes of Easter, Jubilee, Nature, Light and Christmas. Great thanks are due to everyone who has helped make these such a success.

We also welcomed a visit to church from a class of children from Ingleton Primary School. It was great to show them round and I am glad that the teachers felt able and confident to bring the children back. I hope our links with the school can be built up once again, having stopped during lockdowns.

### Pop Up Pantry – Management Group Report

The Pop-up Pantry has continued to do its good work week in week out thanks to the faithfulness of a committed group of volunteers. The management group has met twice since our last PCC meeting. In December we looked ahead to the Christmas season when a fuller delivery was made to those we



support regularly. We also received some generous donations from Bentham Medical Practice who distributed some winter food packages.

We continue to adapt our supply systems in response to changing circumstances. We have been receiving excess fresh produce from the Co-op however, at times this was so close to the end of its usable life that we have decided to discontinue this. Dry goods have been supplied plentifully by donations from the community so that we have not needed to do many supermarket trips. Financial donations continue to come from Austwick WI and the wide communities of Ingleton and Austwick as well. Fresh produce has been purchased from our wholesale supplier, Cornvale. The Fareshare scheme of crates of excess supermarket produce has not started yet. We are still working towards having all volunteers undertaken safeguarding training and having DBS checks.

*Nick Trenholme*

## Fellowship

### Lent and Advent Courses

We held Lent and Advent courses in church. The Lent course used material called Life on the Frontline, focussing on how we can be good Christian witnesses in our everyday contexts, rather than simply thinking about inviting people to church (published by London Institute of Contemporary Christianity). The advent course used material from a book called Sleepers Wake by Nicholas Holtam, formerly Bishop of Salisbury. The material linked themes of Advent with the environmental problems currently facing the world, and sought to bring hope in the light of both.

*Nick Trenholme*

### House Groups

Currently there are two house groups meeting regularly, both on Monday evenings. "Cornerstone (Good Monday Group)" is led by Judith where we explore sometimes a particular book of the bible over a few weeks (most recently Ecclesiastes; others have been Nehemiah and Revelation) and sometimes discuss topics of interest. We also enjoy hearing new songs (or new versions of traditional ones) at the beginning of our sessions. A reggae version of 'How Great Thou Art' by the band Christafari is a particular favourite - <https://www.youtube.com/watch?v=Ys4zR5fKFp0> As well as learning more about God's word, it is a place to be supported and pray for one another. We have also welcomed some members who don't attend church but are finding the fellowship of Cornerstone GMG a real blessing. Thanks to Tom Brown and John and Sue Scott for hosting us.

*Rachel Whaley*

### Monday Ladies Group

We meet every Monday evening to share and pray. We are lucky that most of us know each other well enough to admit when we don't understand which makes for a relaxed atmosphere. During the past year we have looked at the early chapters of Revelation (with great trepidation on my part), Colossians and before that parts of John's Gospel. We have regular links with folk beyond Ingleton which enriches the group. We would welcome anyone to join us - give it a go!

*Viv Webber*

## Saturday Mornings at St. Mary's



We are a team of volunteers who meet up on a Saturday morning between 10am - 12pm.

Pop up Pantry is our main focus to assist the local community with their needs for however long. We also do general cleaning within the church to keep it looking neat and tidy eg vacuuming, dusting, cleaning the kitchen, toilets and when necessary cleaning brasses as well.

We have a regular donation of flowers from the village Co-op on most weeks and they are duly arranged in church for our Sunday service. We are grateful to the Co.op for their generosity and to Zane who distributes these flowers around church each week.

Fellowship also plays a big part on Saturday mornings amongst the volunteers, and we love to show visitors around the church to explain the history when they come in. Of course we point out the highlights of our church and as a result make new acquaintances, which is all good. Refreshments are always welcome and form an important part of our Saturday mornings.



Praise the Lord for the generosity shown by so many and for friendship! Do drop in any Saturday morning and share the fellowship.

*Chris Purcell*

## Moslem-Christian Women's Group

This group, which Anne Russell began and continues to encourage, continues to flourish



and a group of us from the Ingleborough Group of Churches enjoy meeting with our Moslem friends each year. The highlight is a weekend together at Broadrake Barn when we eat, make crafts, walk and talk together. From tentative beginnings we have shared aspects of our faith and developed a deep respect for one another. Anyone wishing to join this group would be most welcome.

*Sue Simpson*

## Crossword and Quiz Group

The crossword and quiz group meet every Wednesday at 10am, we are now a group of eight. Sadly one of our long standing members has recently passed away. We enjoy doing crosswords together and quizzes prepared by two members of the group, always with coffee and biscuits. We share news of events in the village and our holiday trips while racking our brains to find answers that we know are there but can't find!

We also enjoyed putting our Christmas tree together for the festival at Christmas and it was good to see the Church decorated with trees.

We pay £1.50 each week and this covers the cost of paper and printing, we have been trying to keep this to a minimum and the scrap paper is recycled. We enjoyed a Christmas meal at the Masons Arms in December 2022 and try and go for coffee together in the village although we did not manage that last year. Any remaining funds are donated to St Mary's to help with utility costs.

We thank St Mary's for the use of the Church room it is much appreciated by our group  
*Glenis Gaunt*

## Charitable Giving:

Many years ago our church pledged to donate 10% of our received income to the work of Christian charities at home and abroad. 10% gifting is in compliance with the biblical ideal of tithing. Here in Ingleton we appreciate that we have much for which to be grateful when there is news of so many in need in our world. Each year the PCC debates and selects chosen charities, and in 2022 the following charities benefitted:

The Children's Society	£186.88	(from special collection)
The Royal British Legion	£245.51	(from special collection)
CSW	£350.00	
Tearfund	£350.00	
Jubilee Outreach Yorkshire	£356.79	(Harvest festival plate collection)
Joy (additional)	£ 43.21	

Total paid to charitable organisations = £1832.39

## A Word of Thanks from the Treasurers

Financially, 2022 was a reasonably successful year. There were many factors that influenced this success, the chief one being the very kind generosity of the congregation and the wider community.

It was a great relief that the Covid restrictions were lifted and that we could mix more freely and enjoy the church services and all the activities that helped with fund raising.

We were able to raise funds at the Gala and the splendid Flower Festival in the church, which was appreciated by many people from the village and elsewhere.

The Easter showing of the Passion Play attracted a great many visitors who could watch the play and enjoy refreshments in the church.

Our £10 Challenge event inspired all sorts of inventive and creative ideas that raised money. Everyone took part generously and enthusiastically. The annual Gift Weekend was well supported, and several new people have joined the Parish Giving Scheme.

We didn't realise, when we took on the job of Treasurers that so much was involved. Counting and banking the collection, dealing with the bank and other organisations, spending hours on the telephone questioning the vastly overestimated utility bill and trying to raise funds to meet our ever-increasing bills are just a few of our tasks. With the continued support and generosity of the congregation and many other groups and individuals we have managed to keep the church finances in order.

The children's craft days and the Pop-up Pantry have been well supported and continue to help spread our mission into the village and surrounding areas.

It is very pleasing to see more people coming through the church doors and we hope that this continues to grow. The church has a lot to offer as we are sure the people coming in have a lot to give. We are not referring to financial giving.

There is one other way that some people may choose to give to the church and that is through a donation in their will. Such a gift would ensure the church had a viable future and would not be at the mercy of the financial wind of change, which blows constantly.

In whatever way you have helped St. Mary's Church this year we give you our most sincere and grateful thanks.

*John and Sue Scott*

### **Deanery Synod Meetings**

Deanery meetings take place about four times a year. Rev Ian Greenhalgh is the Area Dean, Sue McWhinney is the secretary. Meetings take place in different churches and usually begin with refreshments and an opportunity to meet those from other churches. There is an opportunity for worship especially when there is a guest such as the Bishop of Leeds. There is always a key topic and we had a chance to look at the proposed Lent course with an opportunity for discussion. Finance is always a key issue and we had one session when we were introduced to the concept of '**MINT**' and Creating a generous church. Meetings provide a great opportunity to network and to learn from one-another. Reps report back to PCC meetings.

*Sue Simpson*

## **Church Fabric:**

### **Church Buildings Report**

We are rightly proud of our Church and have a responsibility to care for the buildings on behalf of the community. The condition and care of the church building and grounds forms an item on every PCC agenda. For a more detailed report please see the attached information appended.

Tom Brown



## **St Mary's Church – Building & Grounds Report**

Our 'Grateful Thanks' go out to the church members for their support with the planned working parties and events in the life of the church - without your help we would struggle to cope!

**We are pleased to report that the majority of works as specified on the Quinquennial Report five years ago has been completed.**

The only outstanding item being the replacement of some defective stone louvres to the in the church tower. We still have time to complete this works prior to the next inspection which will be done later this year.

Our major roof works were completed over two years ago, although we are still having some minor issues around the chimney over the Vicar's Vestry.

This will be dealt with during the summer months when access is a lot easier on our steep roofs.

Fence erected around the rear of church on the top of the steep bank

Three trees removed on North Side all rotten or deceased.

Electrical Socket replaced on top of Tower. Old one fell apart when the cross was removed.

New Locks fitted this year to the Tower & Boiler House doors

Ongoing improvements to the garden area

Also looking at upgrade repairs to the church clock this year

### **Faculty approved for the following works to the Churchyard**

Improvement works to the Remembrance Garden Area

Remove existing defective path edgings from Remembrance Garden to Front Porch and replace with stone edgings as balance around the South Side of Church

New seating area extended at South Side of church, and on the East corner of pathway

New trees to be planted in churchyard, final positioning to be agreed

Awaiting outcome of Faculty Application for works to Porch, Entrance & Minor Alterations internally.

### **Future Plans**

Replace the heating system to church with all associated works involved

Replace the existing kitchen bringing it up to modern day standards, which includes the possibility of moving the existing toilets to allow proper upgrade.

Improvements to back room.

### **Health and Safety**

There have been no issues with health and safety during the last year. The work carried out involves the securing of loose tiles in the entrance area and isles, and the recent building of the fence atop Ash bank.

The trees on the north side were all rotten in the middle or diseased in the case of the Ash, so their removal was timely. A faculty was agreed for this work.

A minor safety issue in the task of installing the very heavy cross on the tower. Lighter version should be considered

PAT testing will be carried out this coming year on all portable electrical items. New rechargeable hand lamps should be purchased for use in power outage situations.

### **Environmental**

The churchyard still needs a lot of work to bring it up to an ecological standard for our Ecochurch award, which will involve planting trees.

It would be good to apply for the gold award this year, but this needs some commitment from the congregation, and a lot of money to change the heating system.

### **Electoral Roll**

This has not yet been completed as the previous year numbers have not been forwarded. We have until 1/7/03 to complete this. If you are not on the roll yet please come and see me. (andy)

### **Churchwardens**

This year is a Quinquennial inspection year. 90% of the urgent work on the previous report have been completed, mostly concerning the roof work. One outstanding item is the replacement of some of the louvres in the tower openings.

Work has been ongoing with the faculty applications which are now mostly in place.

The mole continues to disrupt the lawn! We were hoping to get the uniformed groups to do a big clean up job on the help out day on the 8<sup>th</sup> May, but this seems less likely so maybe we need to ask the community to take it on for the day.

The Terrier (audit of fixtures in church), has been completed for the year with only one wooden cross missing.

The amplification system is showing signs of its age, and a new system may be required in the future, should anyone wish to donate one!

The boiler we have is life limited, and we are looking at the possibility of an air source heating system, again, expensive. We are taking advice from the diocesan heating consultant.

## Team Vicar's Report:

This report is a brief summary of my ministry as the clergy in post relating to anything not already covered. With the end of lockdown restrictions, it has been possible to recommence taking communion to those who cannot join us in church. This has included those who are housebound, or unwell, and a monthly service at the Ingleborough Nursing Home. I have also sought to continue a pattern of visiting members of the community when I can. The focus of this has mainly been follow up to those we have assisted for funerals, and baptisms, but including those who are ill. If you receive news of someone who is unwell please do pass on news to me if the person is happy for it to be shared.

I have published a newsletter each week, which has included material from an All-Age Bible study resource published by an ecumenical organisation, Roots on the Web, which also is used for our children's work.

*Rev Nick Trenholme*

## Safeguarding Statement

The Parochial Church Council of St Mary's Ingleton complied with its duty to have due regard to the House of Bishop's policy and practice guidance in regard to safeguarding children and vulnerable adults. More information can be obtained from the PCC minutes. Key changes have included steps to implement safer recruitment of volunteers, though there is more work to be done. Nick, as clergy in post, Simon as Parish Safeguarding Officer, and the PCC have sought have kept safeguarding under constant review.

*Nick Trenholme*

## Parochial Church Council

I am very grateful for the support of the PCC in overseeing the life of the church. The council comprised the following members:

Chairman – Rev Nick Trenholme	Tom Brown
Vice-Chairman - Rachel Whaley	Graham Lynch
Churchwarden - Simon Robinson (Also Safeguarding Officer)	Chris Purcell
Churchwarden - Kelly Robinson	
Treasurers - Sue and John Scott	
PCC Secretary - Sue Simpson	
Deanery Synod - Sharon Rucastle, Sue Simpson Simon Robinson	
Disabilities – Andy Ive , Health & Safety – Andy Ive , Sidesperson – Andy Ive	
Gift Aid Sec – Jane Lupton (ex PCC)	

The PCC meets about 6 times each year. Election to the committee provides an opportunity to be involved in the decisions and activities of St Mary's. The Annual Meeting provides an opportunity for the PCC to be renewed and refreshed. If you would like to serve on the PCC, then do speak to Rev Nick or the Church Wardens.

## Celebration and Mourning:

It was with joy that we joined in the village celebrations of the Queen's Platinum Jubilee. As St Mary's contribution we held a Flower Festival which took place over the Jubilee weekend. There was help from organisations in the village who provided thought provoking and beautiful arrangements, alongside those we produced in church. Ingleton Primary School contributed splendid portraits of the Queen to which all children had contributed. Refreshments were provided by a devoted team headed by Sheila and Chris. Children and their parents were invited to a special reception and cream teas were served in church to the accompaniment of invited musicians. Thanks are due to all who contributed in any way to the success of this event.



Then in September came the sad news of the death of Her Majesty. Our Queen has served us well and her life has been one of Christian Service, an example to us all. The nation mourned and St Mary's was no exception. A vigil was held and a remembrance book opened to which the congregation and visitors were invited to contribute. Church was open for private prayer for our Queen and for our new King Charles III. Our thoughts and prayers were with the Royal Family. Thankyou Ma'am and Rest in Peace. God Save the King!



# **PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

# **PAROCHIAL CHURCH COUNCIL OF ST. MARY’S CHURCH, INGLETON**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022**

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# **PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON**

## **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

### **Structure, Governance and Aims**

St Mary's Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity currently excepted from registration with the Charity Commission.

At St Mary's Church, the PCC consists of the team rector (vacant), team vicar, church wardens, reader and elected members. The PCC is responsible for making decisions on all matters of general concern and importance to the parish, including how the funds of the PCC should be spent. The PCC met six times during the year, with 75% attendance.

The PCC has the responsibility of working with Rev. Nick Trenholme (Team Vicar) and team rector when in post to promote within the parish the mission of the church – pastoral, evangelistic, social and ecumenical. St Mary's church is part of the Ingleborough Team Ministry, together with the parishes of Bentham, Burton in Lonsdale Chapel-le-Dale, and Thornton in Lonsdale.

The PCC also has the responsibility for the maintenance of the church building and, alongside Craven District Council, the churchyard.

### **Objectives and Activities**

The PCC, Clergy and congregation work together to make worship relevant and accessible to all people. We seek to welcome everyone to our services and to encourage them to become regular members of our worshipping community. The services and worship show faith in practice through prayer, study of God's word, music and sacrament. People are encouraged to live out their faith in the local, national and worldwide community through considering the Christian faith, pastoral care charitable and outreach work and involvement in community events.

There are 63 people on the Electoral Role; 7 not living in the parish. At major festivals – Easter and Christmas – and special services e.g. Remembrance Sunday, Christingle – the congregation welcomes more people to worship. Baptisms, weddings and funerals draw in members of the local community.

### **Deanery Synod**

Two members of the church were elected as representatives at the Deanery Synod, also sitting on the PCC. This brings a link to the wider church in the Diocese. There were three meetings in 2022.

### **Pastoral Care**

Every member of the church is encouraged to support and care for fellow members as an expression of their Christian faith and the mission of the church. The PCC has committed to encourage church members to renew their commitment to this work through praying for 5 people each. Fellowship groups meet to learn from God's word, support and encourage one another.

### **Mission and Evangelism**

The PCC and congregation are committed to reaching out with the gospel of Jesus and in helping others less fortunate. 10% of the church income (giving) is allocated to charities in the following year, in 2022 we gave £1,411. Letters of thanks are received with updates of the work and often prayer requests; there are services focussed on our charitable links.

Despite the ending of the Coronavirus pandemic's most severe effects, online work remained a key feature of church life including continued weekly services, e-publicity and community engagement in online spaces. Other work recommenced face to face like prayer groups and Bible study meetings. Mission place face-to face, especially through the work of the Pop Up Pantry, a food sharing initiative hosted at St Mary's Church, and run as a joint project with volunteers from a number of churches with contributions from the local communities. Material was donated, and any funds

# PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

## TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

raised by other organisations were most often used directly to purchase stock for the deliveries of food parcels.

### Administrative Information

St Mary's Church is situated in Ingleton in the county of North Yorkshire. It is part of the Diocese of Leeds, within the Church of England. The correspondence address is St Mary's Vicarage, Main Street, Ingleton, Carnforth, LA6 3HF. PCC members who have served from 1 January 2021 until the date of this report was approved are:

VACANT	Team Rector
Rev. Nick Trenholme	Team Vicar (Chairman)
Kelly Robinson	Churchwarden (stepped down September 2022)
Simon Robinson	Churchwarden (& Deanery synod rep elected 8 <sup>th</sup> May 2022)
Carol Lupton	Lay Reader (stepped down 8 <sup>th</sup> May 2022)
Sharon Rucastle	Deanery Synod Rep (until 8 <sup>th</sup> May 2022, then elected to PCC)
Sue Simpson	Deanery Synod Rep (& Secretary)
<i>Elected/Co-opted</i>	
Sheila Bibby	(until 8 <sup>th</sup> May 2022)
Tom Brown	
Andy Ive	
Graham Lynch	(elected 8 <sup>th</sup> May 2022)
Jess Mueller	(until 8 <sup>th</sup> May 2022)
John Scott	(Treasurer)
Sue Scott	
Judith Shackleton	(until 8 <sup>th</sup> May 2022)
Chris Tyrie	(until 8 <sup>th</sup> May 2022)
Rachel Whaley	

### STATEMENT OF TRUSTEES RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year. The charity is entitled to prepare these statements on a receipts and payments accounts basis, together with a statement of assets and liabilities at the year end. The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Parochial Church Council on 17<sup>th</sup> May 2023 and signed on its behalf by



Rev. Nick Trenholme (Chairman)



# **PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON**

## **TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

### **Financial Review for the year ended 31<sup>st</sup> December 2022.**

During 2022 Covid restrictions were far less strict than the previous year and the congregation was beginning to return. The cost of living crisis, at the end of the year, has of course had something of a negative effect on church collections. Despite these problems people have still been extremely generous and St. Mary's church has once again managed to pay its way. We give our sincere thanks to everyone who has contributed to the church during 2022.

Total receipts of the unrestricted funds were £46,425 and are detailed in the financial statements. Of this, £32,331 was from voluntary donations and £8,290 was from Gift Aid tax recovered.

Total receipts in the restricted funds were £7,579 and are detailed in the financial statements. £4,051 was received in voluntary donations and £3,150 was received in grants. These figures are due mainly to the establishment of the Pop up Pantry and the support it generates, from so many people.

There was a small increase in the planned giving with several more people joining the Parish Giving Scheme. Gift Aid recovered was lower this year due to the timing of the claims made to HMRC.

There was a deficit of minus £189 in the unrestricted fund due to payments exceeding receipts. Luckily there were sufficient funds at the start of the year to enable us to pay our way. Outstanding liabilities at the end of the year total £349.

There was a surplus of £1,152 in the restricted fund this being the excess of receipts over payments.

### **Optional Information**

Once again grateful thanks go out to the many volunteers who work so hard to keep the church running smoothly and give their time to help others in the community.

### **Reserves Policy**

At the end of the year the unrestricted cash fund – St. Mary's General Account - had a balance of £3,053.

The restricted cash fund – Mary's Fabric Account – had a balance of £4,601.

We have two investment funds – a restricted fund with a market value of £29,381 as of 31<sup>st</sup> December 2022, and an unrestricted fund with a market value of £5,351 as of 31<sup>st</sup> December 2022.

Both these funds yield a good rate of interest which is deposited into their respective accounts.

Unfortunately, due to the present state of the stock market, these values have decreased, as shown in the financial statements.

**PAROCHIAL CHURCH COUNCIL OF ST.  
MARY'S CHURCH, INGLETON**

**FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31<sup>st</sup> DECEMBER 2022**

	Note	UNRESTRICTED FUND £	RESTRICTED FUND £	TOTAL 2022 £	TOTAL 2021 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>					
<b>RECEIPTS</b>					
<b>Voluntary receipts</b>					
Planned giving		23,364	-	23,364	22,846
Collections at services		2,970	-	2,970	3,092
All other giving/voluntary receipts	3a	5,997	4,051	10,048	13,782
Grants received		2,500	3,150	5,650	1,000
Gift Aid recovered		8,290	-	8,290	11,213
		43,121	7,201	50,322	51,933
<b>Activities for generating funds</b>	3b	2,524	-496	2,028	423
<b>Investment Income</b>	3c	159	874	1,033	1,099
<b>Receipts from church activities</b>	3d	621	-	621	1,983
<b>Total Receipts</b>		46,425	7,579	54,004	55,438
<b>PAYMENTS</b>					
<b>Church activities</b>					
Diocesan parish contribution		36,861	-	36,861	39,010
Clergy		1,087	-	1,087	1,209
Church running expenses	3e	7,255	888	8,143	8,398
Church repairs and maintenance		-	876	876	5,000
Mission giving and donations		1,411	4,663	6,074	1,989
<b>Total payments</b>		46,614	6,427	53,041	55,606
<b>Excess of Receipts over Payments</b>		-189	1,152	963	-168
Cash at bank and in hand at 1 January		3,242	3,449	6,691	6,859
Cash at bank and in hand at 31 Dec		3,053	4,601	7,654	6,691
<b>STATEMENT OF ASSETS AND LIABILITIES</b>					
<b>Cash Funds</b>					
Bank current accounts		3,053	4,601	7,654	6,396
Deposit funds		-	-	-	295
		3,053	4,601	7,654	6,691
<b>Other Monetary Assets</b>					
Amounts receivable within one year		-	-	-	-
Gift Aid recoverable		1,350	-	1,350	1,200
		1,350	-	1,350	1,200
<b>Investment Assets</b>					
Investment Fund shares at market value		5,351	29,381	34,732	39,366
		5,351	29,381	34,732	39,366
<b>Liabilities</b>					
Amounts payable within one year		-	-	-	-
Diocesan parish contribution outstanding		349	-	349	479
Other amounts payable		349	-	349	479

The attached notes form part of these financial statements

Approved by the Parochial Church Council on \_\_\_\_\_ and signed on their behalf by

Rev Nick Trenholme Chairman

PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2022

NOTES TO THE ACCOUNTS

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. The movements in cash funds were:

Restricted Funds:	Balance b/fwd £	Receipts £	Payments £	Transfers in/out £	Balance c/fwd £
Fabric Savings A/c	295	-	-	- 295	-
Fabric Current A/c	3,154	7,579	6,427	+295	4,601
Unrestricted Fund:					
PCC General A/c	3,242	46,425	46,614	-	3,053
	6,691	54,004	53,041	-	7,654

The Fabric Current Account represent monies held for expenditure related to remedial work on the fabric of the church, and monies held for expenditure related to other restricted projects. These include a church cleaning fund, the Pop up Pantry fund, a children's craft event fund and a flower festival fund. All of this is held in cash assets.

The Fabric Savings Account above, has now been closed and the money transferred to the Fabric Current Account.

### 3. Receipts and Payments Analysis

	Unrestricted Fund £	Restricted Fund £	Total 2022 £
Receipts			
a All-other giving/voluntary receipts			
Donations	3,608	3,920	7,528
Gift days	1,665	-	1,665
Online giving	425	131	556
Voluntary receipts/grants	52	-	52
Giving through church boxes	247	-	247
	5,997	4,051	10,048
b Activities for generating funds			
Passion play, £20 challenge, Craft day, Sale of craft items, Flower festival, Gala, Jumble sale	2,524	-496	2,028
	2,524	-496	2,028
c Investment Income			
Dividends and interest	159	874	1,033
	159	874	1,033
d Receipts from Church activities			
Fees retained by PCC	621	-	621
	621	-	621
Payments			
e Church running expenses.			
Bank charges	194	70	264
Church gas/electric	2,919	-	2,919
Church water	387	-	387
Church Insurance	2,403	-	2,403
Printing/stationery	112	-	112
Other Church running costs	1,240	818	2,058
	7,255	888	8,143



# PAROCHIAL CHURCH COUNCIL OF ST. MARY'S CHURCH, INGLETON

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

### Independent Examiner's report to the members of The Parochial Church Council of St Mary's Church, Ingleton

I report on the accounts of the trust for the year ended 31 December <sup>2022</sup> 2020, which are set out on pages 6, 7 & 8

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 act and
- To state whether particular matters have come to my attention

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts represent a true and fair view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 130 of the charities act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Jennifer Thistlethwaite*

14.03.2023

Examiner details: Jennifer Thistlethwaite, MAAT.  
42 Paradise Row, Ingleton, LA6 3AQ.

## PARISH OF INGLETON ST MARY'S

### MINUTES of THE ANNUAL MEETING of PARISHIONERS 2021 8<sup>th</sup> May 2021 at am

**Present:** Rev Nick Trenholme, Anne Dent, Beryl Brown, Viv Webber, Joan Mitton, Sheila Davison, Doreen Wells, Beryl Morphet, Chris Purcell, Graham Lynch, Sharon Rucastle, Sheila Bibby, Rachel Whaley, Tom Brown, Simon Robinson, Kelly Robinson, John Scott, Sue Scott, Judith Shackleton, and (not on electoral roll) Aaron Winder.

1. Opening prayer led by Rev. Nick Trenholme.
2. Apologies were received from Sue Simpson and Andy Ive.
3. The minutes of the 2021 Annual Meeting of Parishioners: it was proposed by T.Brown, seconded by S.Robinson that these be accepted. Passed unanimously.
4. Election of Wardens: Simon Robinson proposed by V.Webber, seconded by S.Bibby  
Kelly Robinson proposed by S.Bibby, seconded by C.Purcell  
Elected unanimously.
5. A.O.B. None

The meeting closed at 12 noon.

Signed \_\_\_\_\_ Date \_\_\_\_\_

(Minutes prepared by V. Webber)

## PARISH OF INGLETON ST MARY'S

### MINUTES of THE ANNUAL PAROCHIAL CHURCH MEETING 2021 8<sup>th</sup> May 2022

The meeting began at 12.00pm

**Present:** Rev Nick Trenholme, Anne Dent, Beryl Brown, Viv Webber, Joan Mitton, Sheila Davison, Doreen Wells, Beryl Morphet, Chris Purcell, Graham Lynch, Sharon Rucastle, Sheila Bibby, Rachel Whaley, Tom Brown, Simon Robinson, Kelly Robinson, John Scott, Sue Scott, Judith Shackleton, and (not on electoral roll) Aaron Winder.

1. Opening prayer led by Rev. Nick Trenholme.
2. Apologies had been received from S. Simpson and A. Ive.
3. Minutes of meeting 9th. May 2021: it was proposed by S. Rucastle, seconded by S. Bibby that these be accepted. Accepted unanimously.
4. Accounts for 2021: John Scott said that in a difficult year we had paid our way. Thanks be to God. Simon thanked John and Sue Scott for their work on the finances.
5. Rucastle proposed, seconded by R. Whaley that the accounts be adopted.
5. Nick introduced this section by saying that in what had been a difficult year following the pandemic the Pop - Up Pantry had been a blessing to many.
  - a) Report on proceedings of PCC and activities of the church: it was proposed by S. Robinson, seconded by B. Brown that the report be accepted. Accepted unanimously.
  - b) Church Wardens' report on Goods, Fabric and Ornaments.
  - c) Team Vicar's report.
  - d) Deanery Synod report
  - e) Safeguarding report. The question was raised as to whether the church gates should always be left open making the path through possibly a right of way - this would be put to the PCC.

The Annual Report was signed by Rev. Nick Trenholme.

6. Electoral Roll report: The number on the roll is now 56. On balance this is 4 down.

#### 7. Elections.

The following were stepping down from the PCC: S. Bibby, C. Tyrie, C. Lupton, J. Shackleton and J Mueller.

- a) to PCC

A. Ive proposed by T. Brown  
T. Brown proposed by A. Ive  
C. Purcell proposed by V. Webber

S. Rucastle proposed by T. Brown  
G. Lynch proposed by S. Robinson

all these were seconded by J.Shackleton and elected unanimously.

b) To Deanery Synod:

S Rucastle was standing down.

S. Robinson was proposed by T. Brown and seconded by A. Dent and elected unanimously.

8. Appointment of Financial Examiner:

Jenny Thistlethwaite has agreed to take on this roll for 2023

Proposed: Simon Robinson      seconded: Sue Scott      All in favour

9. AOB

Judith Shackleton requested that a summary of PCC meetings be published and for dates of meetings to be made known.

The meeting closed at 12.36pm.

Signed \_\_\_\_\_ Date\_\_\_\_\_

Minutes prepared by Viv Webber.